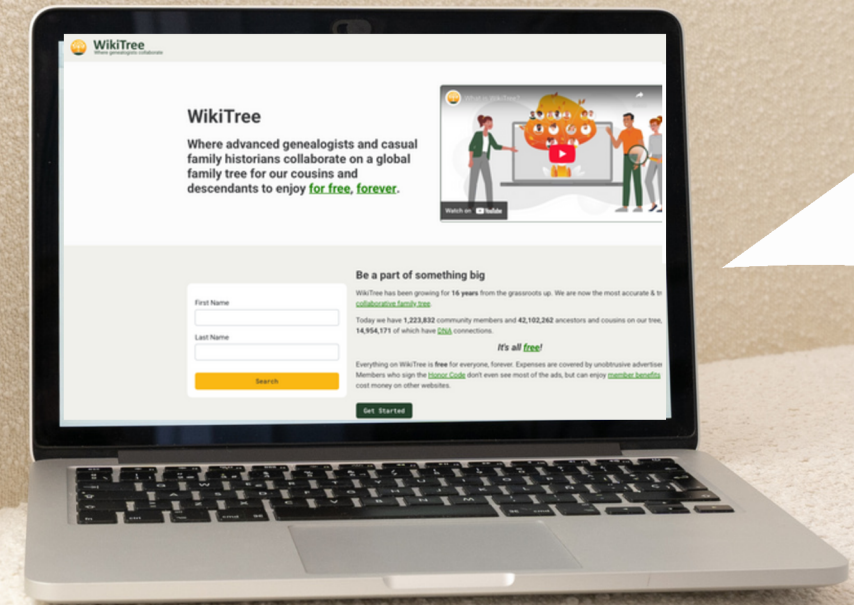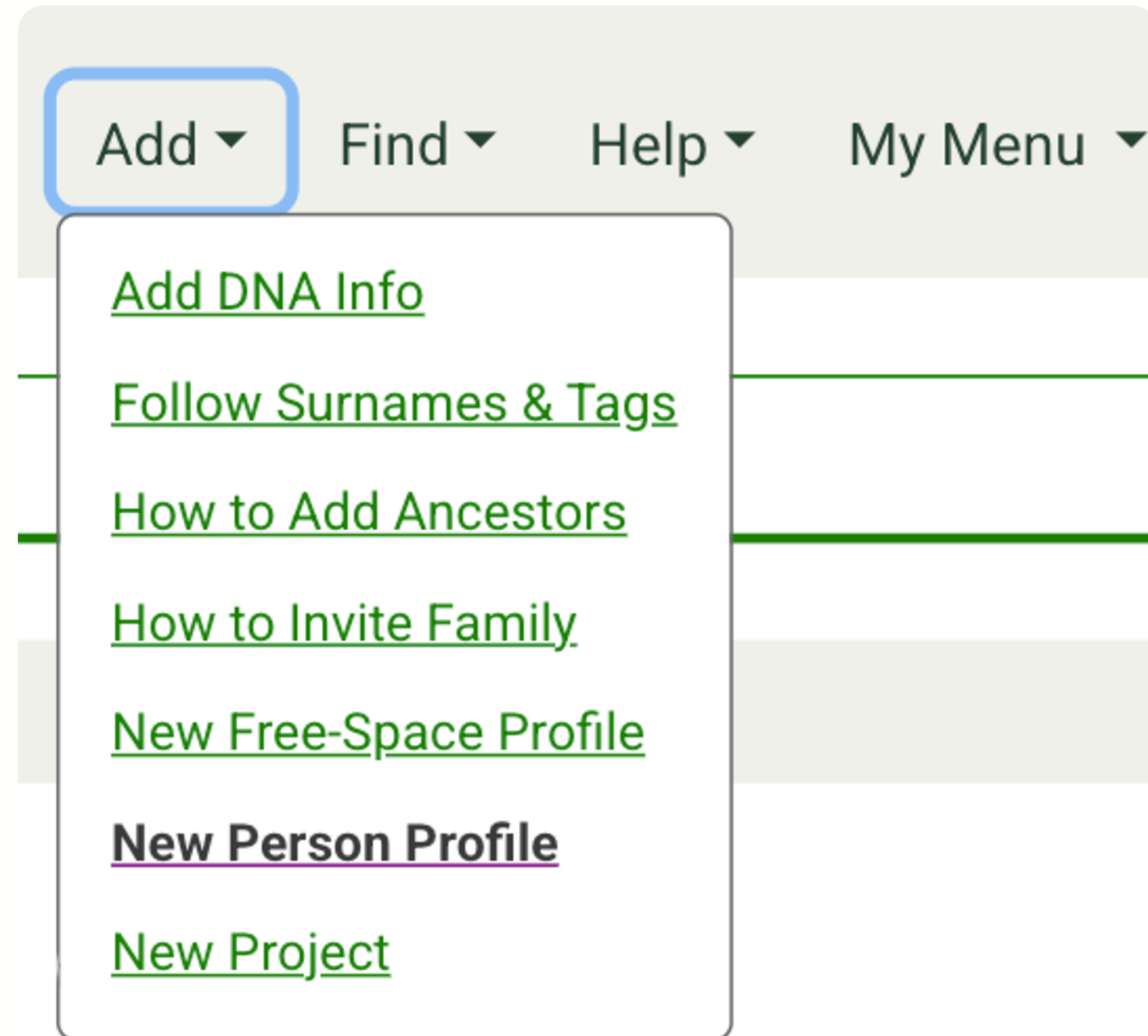# Creating Profile for an Intermediate User

How to Add a New Person Profile on WikiTree

1. Go to WikiTree.com and log in to your account.

2. At the top of the page, hover over the "Add" tab in the main menu bar.

3. From the dropdown menu, click on "New Person".

4. This opens the form where you can create a new profile for someone not yet on WikiTree—such as a parent, grandparent, sibling, or someone from your research.

Add ▾   Find ▾   Help ▾   My Menu ▾

Add DNA Info

Follow Surnames & Tags

How to Add Ancestors

How to Invite Family

New Free-Space Profile

New Person Profile

New Project

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Complete the new person's profile form with their information.

Add an Unrelated Person ⦿

Steps: **Enter basic data** > **Review matches** > Create and edit profile.

⬚ Minimal tabbing

This page is for adding someone who is **unrelated** to any existing person on WikiTree.   how_to_add_family

First Name at Birth:	William Turner	❓

Preferred First Name:	Will	❓

(if different from First Name at Birth)

Last Name at Birth:	Turner	❓

Current/Married Last Name:		❓

Name prefix, suffix, and all other info can be entered later.

Birth Date:	Abt 1866	❓

Birth or death date (or estimate) **required** unless living.

◯ estimated/uncertain   ◯ certain/exact   ◯ before this date   ◯ after this date   ◯ blank for extra privacy

Birth Location:	Louisiana, United States	❓

◯ uncertain   ⦿ certain   ◯ blank for extra privacy
Suggest location names in another language.

Death Date:	1950	❓

◯ estimated/uncertain but **non-living**   ⦿ certain/exact   ◯ before this date   ◯ after this date
◯ blank because **living**

Death Location:	Magnolia, Columbia, Arkansas, United States	❓

◯ uncertain   ⦿ certain   ◯ intentionally blank because still living

Sex at Birth:	Male ⌄	❓

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Add Bio and Source(s)

☐ Default to Advanced Option

Enter text here to select a category

▦ Biography:

Add your biography here or wait until you reach the edit page.

Enter

{{African–American Sticker}} right below the heading "Biography."

▦ Source(s): 📋 📝 [S]

A source for this information is needed.

A good source citation enables others to:

1. judge the accuracy of the information found on the profile, and

Continue

[Help: Sources on WikiTree:](#)

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Using the WikiTree Sourcer

1. After you install the WikiTree Sourcer Extension from the Chrome Web Store, look at the top-right corner of your browser.

You'll see a puzzle piece icon that's where all your browser extensions live.

2. Click the WikiTree Sourcer

Full access

These extensions can see and change information on this site.

- Ad Block Genius - stop i...
- Grammarly: AI Writing an...
- WikiTree BEE
- [1] WikiTree Sourcer

Access requested

To give an extension access to this site, click it.

- mY mitoYDNA File
- WikiTree Browser Extensi...

No access needed

These extensions don't need to see and change information on this site.

⚙ Manage Extensions

WikiTree Sourcer [1]

Search FamilySearch	>
Search Ancestry	>
Search FindAGrave	
Search FindMyPast	>
Search MyHeritage	>
Search Billion Graves	
Search WikiTree	>
Search American Ancestors	>
Search Commonwealth War Graves Commission	
Search Newspapers.com	
Search NewspaperArchive	
Search Internet Archive	
Show All Search Sites...	
Build Inline Citation	
Build Narrative with Citation	
Build Source Citation	
Build Household Table	
Go to Image Page	

Using the Template Helper

Copy Wiki Link & Show Sources

[⛶] [A+] [A−] [**B**] [*I*] [🌳] [⚬] [**H**] [Ⓦ] [≡] [🗐] [**C**]

| Sources | Templates | Categories | Biography | Misc |

- Edit Template
- Add any template
- Add Project Box
- Add Sticker
- Add Research Note Box
- Add External links
- Format Template Params
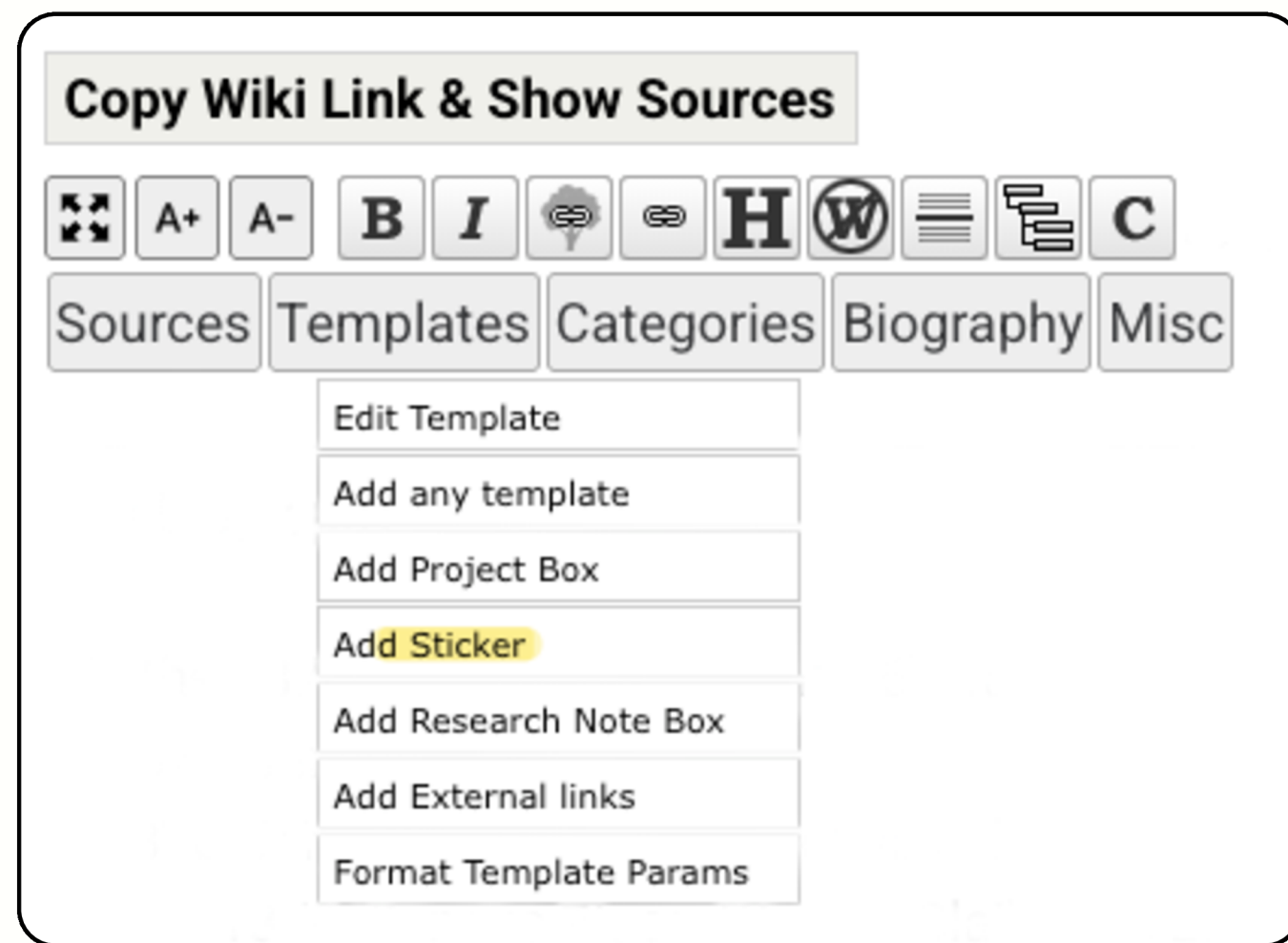
1. While in Edit mode, look on the right side for the "Template" tab.

2. Click "Add Sticker".

3. In the filter box, type a keyword (e.g., AF for African-American).

4. Select your desired sticker from the list.

5. Click the "Select" button, and it will automatically insert the correct code below == Biography ==.

Select template

- ☐ Project Box
- ☑ Sticker
- ☐ Research Note
- ☐ External Link
- ☐ CategoryInfoBox

Filter: AF

⧉ War in Afghanistan	Military	
⧉ South African 1820 Settlers Sticker	National	South Africa
⧉ South African Roots Sticker	National	
⧉ African Ancestry	Project	
⧉ African-American Sticker	Project	US

... ... is a part of US Black heritage.

Help   Close   Select

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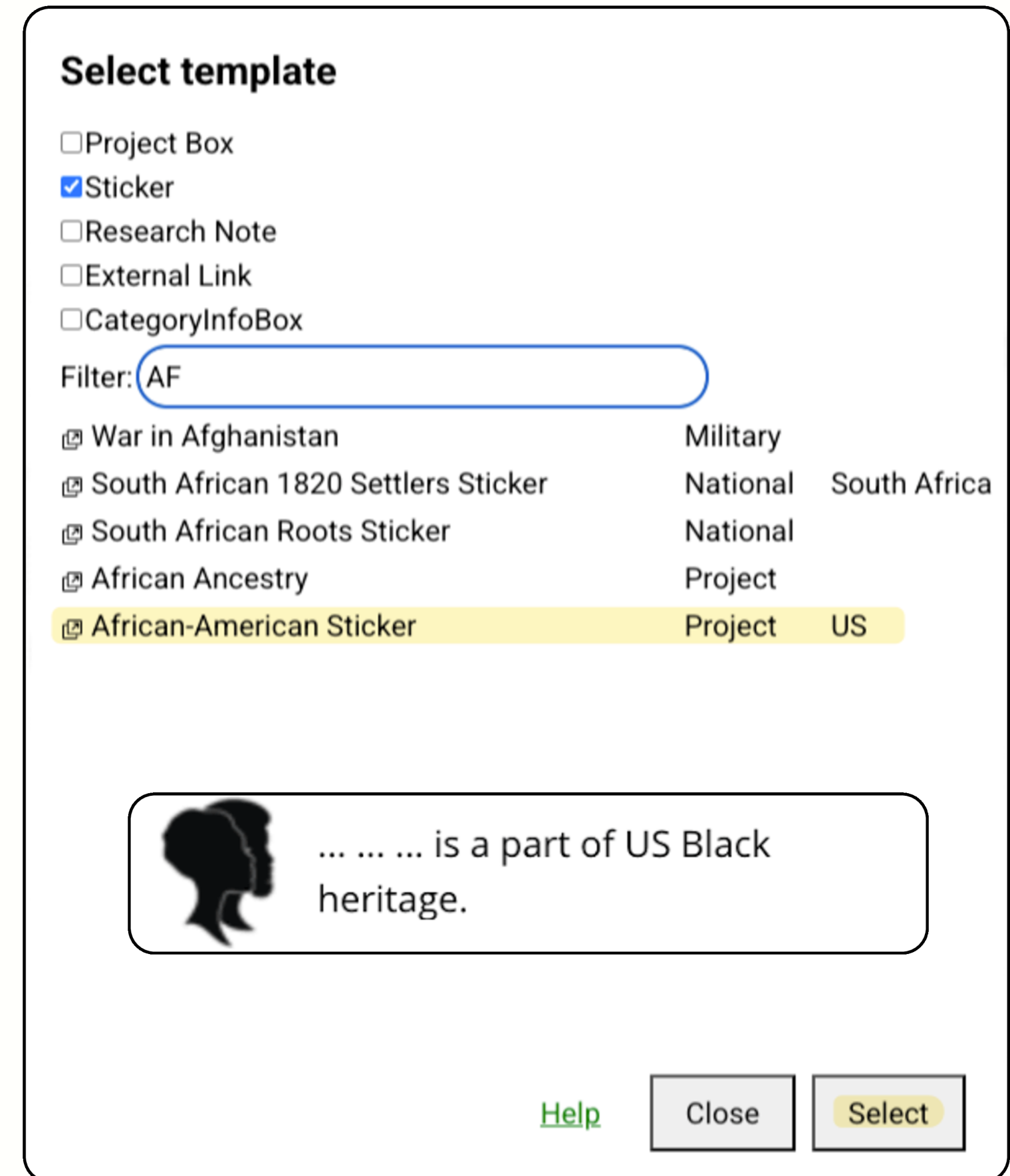
Save Your Changes

After you have selected and added your sticker(s), click the "Update Changes" button at the bottom of the page to save your edits. This ensures that the sticker appears correctly on the public profile and that all formatting is preserved.

Editing Template:African-American Sticker

Type: **Sticker**
Group: **Project**
SubGroup: **US**

This Sticker may be used on any profile for a Black American who lived in the United States of America. It is meant to honor their Black heritage and their Black experience in the USA. It is not meant for worldwide use. This sticker is essential for the US Black Heritage Project for profile counting and tracking. If the profile is managed by the project, use the [[Project:African-American|US Black Heritage]] project box instead.

Legend   Help   Close   Update chan

Completing Your New Profile

To update the profile with the newly added sources, navigate to the "Biography" tab and select "Auto Bio" from the dropdown menu. This will automatically generate a new biographical narrative using the information and sources you've entered.

Be sure to click the "Delete Old Bio" button to remove any previously generated content and prevent duplication or confusion in the profile.

Copy Wiki Link & Show Sources

Sources Templates Categories Biography Misc

Auto Bio

Automated corrections

Birth and Parent Details

Death Details

Sibling List

Spouse and Child Details

Wikitable Wizard

Copy Wiki Link & Show Sources

cite your source!

Sources Templates Categories Biography Misc

Undo Auto Bio   Delete Old Bio

Save Changes to Your Profile

To save your changes on a WikiTree profile, select "Full Save" to commit all updates. If you're still working and not ready to publish, choose "Save Draft" to preserve your progress without making it public yet.

Thank You

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